



DEPARTMENT OF PERSONNEL

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MEMO PERD #27/05

July 6, 2005

TO: Agency Personnel Liaisons
Agency Personnel Representatives

FROM: Jeanne Greene, Director
Department of Personnel

SUBJECT: Retirement Contribution Rate Changes

On January 24, 2005, Public Employees' Retirement System of Nevada (PERS) issued a memo regarding: Retirement Contribution Rates – Guidelines for Implementing Changes in Rates of Retirement Contributions Beginning July 1, 2005. If your agency did not receive this memo, you may obtain the memo from the PERS website at <http://www.nvpers.org>. Click on "What's New" and then select Employer Notices.

Recently, your agency has received two sets of the July 1, 2005, compensation schedules. The first set is for July 1, 2005, through July 17, 2005. The second set is to be used starting July 18, 2005 (July 11, 2005 for NDOT), due to the retirement rate changes for any employee currently on Employer Paid Retirement.

Employee's who are currently non-table driven (which includes: unclassified, non-classified, classified medical, elected officials and retained rate) and are on employer paid retirement will require an ESMT-A to be completed, entered and submitted to Central Records no later than the normal established deadline of August 2, 2005. The effective date to be used on the ESMT-A will be July 18, 2005, for Central Payroll employees and July 11, 2005, for NDOT employees. The action code to be used is "SLCH". Please note in the remarks section of the ESMT-A " salary change due to PERS rate change" and then indicated the new rate in the Pay Parameters section of the ESMT-A.

To ensure that the ESMTs are processed in a timely manner, agencies paid through Central Payroll must meet the August 2, 2005, deadline.

If you have any questions, please don't hesitate to contact your Central Records Personnel Liaison.

JG:sq

cc: Department Directors
Agency Administrators